

COBMOOSA SHORES ASSOCIATION BOARD MINUTES

May 13, 2017
The Stony Lake Inn

The meeting was called to order at 10:00 a.m.

Members Present: Ed Dedic, Jerry Parise, Paul Jordan, Sara Collins, Mike Maloney, Bill Raffail, Jan Morrison

Members Absent: Rich Campbell, Rick Emerson

Guests: Rick Zane

Reports

Secretary's Report: The minutes for the April 22, 2017 were posted on the bulletin board at the South access and on the Cobmoosa website. Bill Raffail moved to accept the minutes. Jerry Parise seconded. The April minutes were accepted by the Board.

Treasurer's Report - Sara Collins presented the treasurer's report. The total assets on hand as of May 13, 2017 were \$94,210.13, which includes \$35,971.98 from the checking account and \$58,238.15 from the money market account. Budget for 2017-18 was discussed. The new budget will now have Communication as a new line item which would include: website, postage, printing and supplies. Jerry Parise motioned to accept the treasurer's report. Bill Raffail seconded. The treasurer's report was approved by the Board.

Road Report - Roads are in good condition however a bit dusty. This coming week we will have Hallack Contracting Grade the roads for the first time this year in preparation for the brine application. We will follow the grading with a brine application that will keep the dust down. Members need to mind the speed limits higher speeds causes ore dust to build up.

Trees on the powerlines in the association were trimmed and cleaned up in the past few weeks. We opted OUT of a foliar herbicide treatment in the association. This was in accordance with preserving the natural habitats of Cobmoosa that was scheduled to be applied by Great Lakes Energy to stunt the growth of trees and shrubs in the right of way.

Beach Report - Mike Maloney presented the beach report. Beach Cleanup Date - May 27, 2017 after the Memorial Weekend Coffee. Members are asked to bring small plastic grocery bags to collect beach debris. There will be large bags at each access to deposit what is collected.

The fire pits have not been put in place on the beach this month, because of the lack of beach. The fire pits will remained chained to the decks until there is enough secure room on the beach.

Mike has tried several security guards companies to get a guard for the 4th of July weekend with little success. The lack of guards is due to the Electric Forest Festival being held the same weekend. Mike has one slim possibility, but the rates are higher. A motion was made by Sara Collins to accept the rate of \$25.00 an hour for a guard with an approximate total cost of \$450.00 and seconded by Bill Raffail. The motion was accepted by the Board.

Building Report - Mike Maloney updated the Board on the construction being carried out in the association. Lot # 24 - Vander Hoff - new construction and Lot #152 - Pieri - new construction both should be completed and occupied this year. Lot #208-209 - Smith - new construction- foundation and basement walls poured, moving along, pole barn proposed with variance requirements.

Committees

Social and Events - Mike Maloney said that preparations for the 4th of July Parade and ice cream social are in the works. Final report next month. See **New Business** for details on the Memorial Day Coffee.

Park and Entrance - Park cleanup day is scheduled for May 20 @ 8:30AM. Jack Spoons will be erecting the canopy for the Memorial Day Weekend Coffee.

Communications - Bill Raffail gave an extensive report.

Member to Member Communications?

Because of emails received via the CSA website contact form and other emails, principally the communication from Linda VanSprange requesting that the Board help promote CSA participation in Nextdoor, Bill presented for discussion the addition of a Member to Member item under the COMMUNICATIONS menu of the CSA website. If this was done, then the current News & Notes item would be reserved for items of note for the membership presented by and/or on behalf of the Board; that item might then be renamed "Board News & Notes". The Member to Member item would link to a new page entitled "Member to Member Communications". Immediately below the title on that page would be this disclaimer:

"The views and opinions expressed on the "Member to Member News" page are those of the authors and do not necessarily reflect the official policy or position of the Cobmoosa Shores Association or its board."

Items to be posted would be submitted to Bill, as chair of the Communication Committee, and he would determine if the items are appropriate for posting. In the situation where he was unsure or if he needed another opinion, he would circulate the item to the other Trustees.

The format of the rest of the page would be identical to the News & Notes page with **the** exception that each item would also include the member's name:

Item Title

Submitted by Member Name

Posted month date, year

Items posted on the Member to Member page of the website would also be included in a subsequent eNewsletter.

After some discussion, it was decided that neither Bill individually nor the Board as a group had the time to moderate such a page. Folks wishing to promote anything should instead use the CSA Facebook page and/or post information on the CSA bulletin board and/or create their own email list.

Website Contact Us Form

Presently the data from the Contact us page on the website is sent as an email to Rich Campbell, as President, Jan Morrison, as Secretary, and Bill, as Chair of the Communications Committee. Bill raised the question if this was the most efficient way to handle Contact Form questions and comments. For specific items, such as folks wishing to Opt-In to the eNewsletter, Bill handles that immediately, there is no need to discuss such a request further.

What about items that are not so obvious? Who handles parking sticker requests? Does the Board need to be kept informed, if for no other reason than a simple FYI, of other questions or requests or comments?

Jan commented that she often wonders what she should do when she sees Contact form data. Has Rich addressed the question or responded to the comment?

Ed suggested that the contact form data be sent to each trustee so the full board is aware of each communication. Further, when a board member determines that s/he will handle the request or respond to the comment, s/he should do so than comment to the full board with a simple "Got it!" email to the board. The board agreed to this suggestion.

Annual Meeting Newsletter

Bill has already drafted this newsletter, it is ready to be printed and mailed pending the completed ballot and the budget.

Jerry Parise reminded the board of the deadline as specified in the By-Laws: at least 30 days prior to the meeting. It was agreed that this newsletter must be mailed by June 8th at the latest.

Bill requested that the completed ballot and the budget be sent to him ASAP. He will then circulate the draft of this newsletter to the full board for comment with the urgent plea that the review be done in a timely manner.

Updated to Website Requested by Jill Dedic

Bill acknowledged receipt of Jill's email this morning. Bill will review the request, organize it in "1-2-3" order to be sent to Rick Laven to implement.

Newsletters in General

Bill stated that he has adopted a simple format for a newsletter template to make it quick and easy to recreate for a fall, spring, and annual meeting newsletter. The format is what has been used for the fall 2016 and spring 2017 newsletters.

Covenants - Jerry Parise presented to the board the Covenants changes that the Board will be presenting to the membership for vote by the annual meeting. The Board discussed each of the 6 changes as to whether they need membership approval or if they do. A motion was made by Jerry Parise that the new sections 9(a), 9(d), 9(h) did not need membership approval. While current sections 9(c), 9(d), 9(e) will require a yes or no vote by the membership. Bill Raffail seconded the motion. The motions was carried by the Board.

Paul Jordan made a proposal to establish an ongoing Rental Registration Committee. After discussion of its importance and function, Jerry Parise made motion to create such committee. Bill Raffail seconded the motion. The motion was carried by the Board. Jerry Parise, Paul Jordan, and Mike Maloney volunteer to be on the committee.

Old Business

Budget proposal for 2017 for Paving Maintenance: Ed Dedic presented quotes for the additional work required on the east side of Erie Trail. Over the winter holes have developed in the pavement and are eroding quickly. This work is discounted based previously quoted work for repairs on the West Side of Erie trail, the Intersection of Apache and Ottawa and the Chippewa Entrance drainage issues and resurfacing.

To fund this work, we will approach the membership for a vote on utilizing \$35,000 of the funds that have been rolled over from past years budgets (mainly from roads account) to repair the paved areas.

New Business

Meeting dates for 2017: 5/13, 6/10, 7/8, 8/12, 9/9, 10/14, 11/11. Even though there is seldom a quorum for the November meeting, it was decided to keep it on the schedule.

Memorial Weekend Coffee: Mike - Order and pick up donuts
Sara and Rich - Make and bring coffee
Ed - Supply Juice
Rich - Buy (if needed) and bring supplies

Receipts for material can be given to Sara.

Road Drainage Proposal: The Leaching Basin will be installed in early June at Pawbaume and Ottawattamie Trail. Only one bid was received for this project and was well under budget

for the project. Hallack Contracting will be performing the work. As soon as Miss Digg marks the lines and underground services the project can begin.

Traffic Control Signs: Quotes are being gathered and will be brought to the June 10th board meeting.

Letter from Nikki Brown concerning movie project, June 2018: Janis Morrison read an email from her son who is a location manager in LA. He pointed out a number of questions we should have answers to before we make a decision about having the movie made in Cobmoosa. The letter was just read with no discussion. Food for thought. It will be further discussed at the June 10th meeting.

Next Board Meeting will be June 10th, at 10:00 am at Stony Lake Inn.

Meeting was adjourned at 12:12 PM

Respectfully submitted,

Janis J. Morrison
Secretary